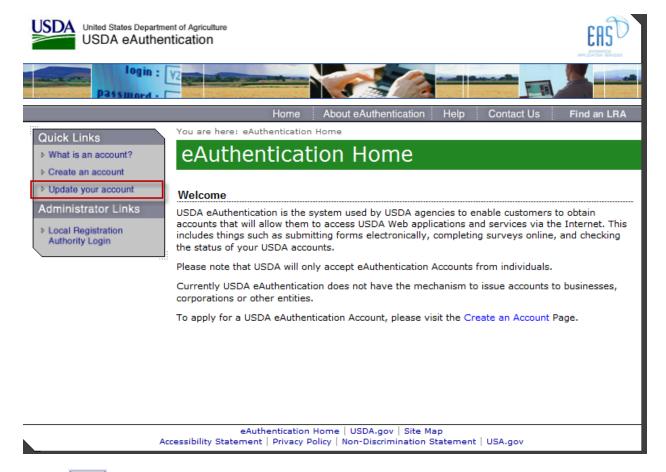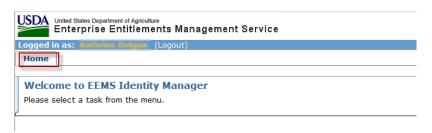1) https://www.eauth.usda.gov/mainPages/index.aspx

2) Click 'Update your account'

3) Click [I Agree] 'I Agree' button
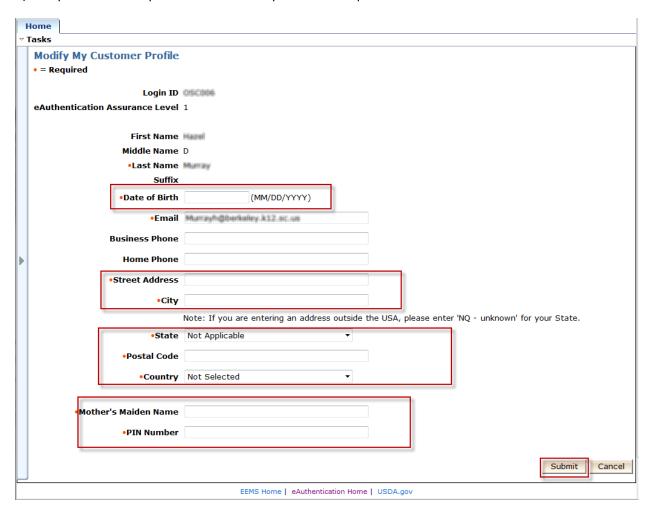
4) Enter User ID and Password

5) Click the 'Home' tab

6) Click the 'Modify My Customer Profile

7) Complete all the required sections and update data required

The PIN # is just any numeric value the user creates to help idnetify themselves for future inquires.

8) User will see either the 'Task Complete' or 'Task Pending' message. Either way, they should 1ˢᵗ click [OK] then logout the application.